

# CITY OF LEON VALLEY



**Citizens Police Advisory Committee Meeting**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, Texas 78238  
Wednesday, January 17, 2018

## MINUTES

1. The Citizens Police Advisory Committee of the City of Leon Valley, Texas met on the 17th day of January 2018, at 6:00 p.m. in the Leon Valley City Hall located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

The meeting was called to order by board Chairperson Marianna Sanchez at 6:04 p.m. with the following in attendance: Vice-Chairman Chuck Hawsey, Byron Woodworth, Jesse Barrera, Richard Blackmore, Karen Seiffert, Susan Hillje, Heather Riddle, Donna Charles, Matilda Valerio, Ruth Fernandez, Chief Joseph Salvaggio, Mrs. Florencia Shoquist, and Lieutenant David Anderson. Absent were Councilman Benny Martinez, Linda Lozano, Karen Lowe and Lelani Mercado.

2. **Approval of Minutes:** Chairperson Marianna Sanchez asked the committee members to review the minutes from the October and November meetings. A motion was made by Mrs. Donna Charles and was seconded by Heather Riddle to accept the minutes.
3. **Introduction of New Members:** The Citizens Police Advisory Committee welcomed three new members on this date: Matilda Valerio representing Leon Trace Apartments; Ruth Fernandez representing Leon Valley Ranches; Linda Lozano representing Castle Estates; and Karen Lowe representing Canterfield I.
4. **Chief's Report:** Chief's Salvaggio gave a report on the below subjects to the members:
  - a. **Citizen Police Academy:** The Citizens Police Academy class started on October 23, 2017. The class ran for nine weeks ending in December. There were 14 people who completed the course. Feedback was taken and will be used for future classes. **Action:** Plan for next class in April.
  - b. **Impound Lot:** There were 52 vehicles towed to the Impound Lot in the month of December. We have completed the office on site and the cameras and lights are up. Our next auction is scheduled for February 15 at 0900 a.m. **Action:** Provide reports in the future on the status of the Impound Lot.
  - c. **On It! Audit Program:** The City continues to do inspections of all businesses in Leon Valley. We are working on another large business with numerous violations at this time. **Action:** Continue to conduct audits and report findings.
  - d. **Neighborhood Officer Assignments:** There were no changes to the neighborhood officer assignments. **Action:** Update committee members as changes when they occur.
  - e. **Pre-emption System:** The system has been installed in the LVFD and LVPD vehicles. The vendor will be installing the system on the lights along Bandera Road in the very near future. **Action:** Report on the status of the program installation at the next meeting.

- f. **Blue Santa Program:** The Blue Santa Program put out 20 donation boxes in businesses throughout Leon Valley, accepting donations and toys through December 20, 2017. We received monetary donations from the American Legion, Ancira Chevrolet, Pena Brothers Upholstery, and Miracle Body and Paint. All total we raised over \$5500 in cash and thousands more in toys. We worked closely with the schools and the community to reach more than 200 kids in need of assistance. We also worked with the City of Balcones Heights and Pearsall to gather names for other kids in need. We visited the local elementary schools and day cares to hand out teddy bears, pencils and candy canes, as well as read them a story from Blue Santa. We also went Christmas Caroling at five locations, including a senior center where residents sang along with us. On Christmas Eve we celebrated Christmas and handed out presents to children at our second annual Bowling with Santa at Bandera Bowl. All total we helped close to 500 kids with Christmas gifts, reached hundreds more at the schools, and spread Christmas cheer to many in the community who sorely needed it. **Action:** No other action needed until next year.
- g. **Committee Meeting to City Council:** Each committee is required to provide a committee report annually to City Council. Our report occurred on December 5, 2017. All committee members were invited to attend the presentation at the City Hall Council Meeting. Chairperson Sanchez gave the presentation to Council. It was very well received. **Action:** No further action required.
- h. **Pastoral Council:** A meeting and three-hour training program taught by the Leon Valley Police Department on Crime Prevention at Church was conducted on November 16, 2017. There were more than 40 people representing 13 churches in attendance. The police department will continue to meet with our local churches and help provide crime prevention tips and training to them. **Action:** Continue to meet and discuss community issues.
- i. **Junior Law Enforcement Competition:** Once again, the Leon Valley Police Department will be hosting a Junior Law Enforcement Competition. This year's event is on May 5, 2018. All committee members are invited to get involved and make the event even better than last year's inaugural competition. **Action:** Report on progress of the planning of the event at the next meeting.
- j. **Grants Requested/Received:** The Leon Valley Police Department requested a grant to supply all officers with level IV rifle plates and the plate carriers. The grant is through the State of Texas Governor's Office. The City was awarded the grant for \$23,500 to purchase the plates and carriers. The department is putting in for a traffic safety overtime grant, and is awaiting word on a grant for new weapons at this time.
- k. **Citizen Concerns from Last Meeting:**
  - i. Deer problems throughout the city
  - ii. Large trucks coming down El Verde in violation of the ordinance
  - iii. Trucks cutting through Seneca Road in violation of the ordinance
  - iv. Home on Cloverbend and Grass Valley with code violations
  - v. Requesting officer presence during lunch time in Linkwood
  - vi. Bus turning around in the Vallarta Restaurant
  - vii. Graffiti on the old Renal Building
  - viii. Gunshots in neighborhoods around 3 am in alley
  - ix. Chemical release at local industrial sight in the evening?

## 5. Old Items Discussed

- a. **Neighborhood Watch Program:** The following neighborhoods have active Neighborhood Watch Programs in place. Shadow Mist, Seneca I, Grass Valley, Hodges/Althea, and El Verde Street. Ms. Riddle stated the Seneca I Neighborhood Watch will be having their next meeting on January 19th at 7 pm. **Action:** Continue to report on status of the programs.
- b. **Photographic Traffic Safety Enforcement System (Red Light Camera):** The Department continues to work with ATS and the contractors to get the system installed. There are six poles



installed at this time. The current date ATS has given to begin installation has changed to January 22, 2018. **Action:** Continue to work with the vendor on getting the systems installed.

- c. **Home Rule Charter:** At the November meeting the committee expressed interest in changing or developing numerous ordinances in Leon Valley. As such, the Chief advised the committee that the following ordinances had been written/updated and would be presented to City Council on January 23, 2018, for the first reading, and again on February 6, 2018, for final approval:

- i. Fortune Teller establishments
- ii. Massage Parlors and Spas
- iii. Graffiti
- iv. Junk/Abandoned Vehicles
- v. Impound Lot

**Action:** Begin researching and writing ordinances with the changes as discussed for presentation to City Council. In addition, the Chief should provide a report on the progress at the next meeting.

## 6. New Items Discussed:

- a. **Adopt-a-Spot:** The City of Leon Valley created a new program called Adopt-a-Spot. Mrs. Ana Federico visited and provided information on the program. **Action:** Informational only.
- b. **VIN Etching:** Mrs. Seiffert brought us information from an event she previously went to that stated the San Antonio Police Department has a grant for window etching. We contacted SAPD and they graciously agreed to hold an event in Leon Valley on May 19, 2018. **Action:** Informational only.
- c. **Town Hall Meeting:** The Town Hall meeting will occur on January 27, 2018. All were invited to attend and provide input. **Action:** Informational only.
- d. **Trap, Neuter, Release (TNR) Program:** Mr. Barrera had previously requested that we discuss the TNR program. The TNR program allows residents to trap cats and the city will neuter them and release them back to where they were found. There is a concern from some residents that neighbors have too many cats running free in their yards. The group was asked by a show of hands who wanted to stop the practice of TNR in Leon Valley. The vote was unanimous to keep it. There was further discussion on making adjustments to it in the future. **Action:** Review program at an upcoming meeting.

## 7. Citizen Concerns and Committee Member Comments

- a. Piles of brush at a house on El Verde
- b. Feral cats along El Verde
- c. Group homes in neighborhoods
- d. Patrol-by of homes when resident is gone
- e. Someone living in motorhome in Linkwood
- f. Wrecked truck with tarp over it on Linkwood
- g. Tarp covering car on Grass Valley
- h. Box truck on Shadow Mist in violation of ordinance
- i. Pokemon people on property
- j. Burglary vehicle on Blacksmith
- k. Handsome Lake car without registration

## Adjournment

The next meeting was set for Wednesday, February 21, 2018 at 6 pm. Committee member Heather Riddle made the motion to adjourn the October meeting, which was seconded by Donna Charles. Chairwoman Marianna Sanchez announced the meeting adjourned at 8:15 pm.

APPROVED: \_\_\_\_\_

  
Marianna Sanchez